

**MINUTES OF A MEETING OF THE PERFORMANCE REVIEW  
COMMITTEE HELD 7 DECEMBER, 2016 AT THE GOLDSMITH  
CENTRE, SPROTROUGH**

Present: Cllrs: T. Rawlings (Chair), P. Haith, S. Platt.

Apologies: Resolved: That an apology received from Cllr. S. Ransome, with reasons for absence approved, be accepted.

1. **DECLARATION OF PERSONAL OR DISCLOSABLE PECUNIARY INTEREST.**

None.

2. **CONFIDENTIAL BUSINESS**

None.

3. **POLICIES**

At the request of the Council the Clerk had produced draft Grievance, Disciplinary and Complaints procedures. As an aid to producing these procedures advice had been sought from Ellen Walker a public sector H.R. advisor, ACAS code of practice and NALC legal guidance.

The three procedures were discussed at length and minor amendments made. It was agreed that these now be presented to the Council for formal approval.

**THIS CONCLUDED THE BUSINESS OF THE MEETING**